

**VILLAGE OF CLOUDCROFT NM  
OTERO COUNTY  
REGULAR COUNCIL MEETING  
November 14, 2023**

Minutes of the Regular Council Meeting of the Governing Body for the Village of Cloudcroft, held on Tuesday, November 14, 2023, at 6:00 p.m., in the Village Council Chambers, 201 Burro Avenue, Cloudcroft, NM.

**CALL TO ORDER:**

Mayor Pro-Tem Maynard called the meeting to order at 6:00 PM with the following Council members providing a full Quorum:

Mayor William Denney – absent  
Trustee / Mayor Pro-Tem Maynard - present  
Trustee – Gail McCoy – present  
Trustee – George Mitchell – present  
Trustee – Grover Sterling – present

The following Village staff and guests were present: Shaela Hemphill; Chief Deputy Clerk, Kevin Summers; Chief of Police, Vyanca Vega; Project Coordinator, Laura Robertson; Court Clerk, Melissa Yates; MVD Clerk, Crystal Menezes; Utility Billing Clerk, Tabitha Foster; Planning & Zoning Chair, R & J Truex; Mountain Monthly, Chuck Robertson, Cori & David Abel, Alan Lopez; Allsups, Zachary Voigt; Allsups, Dana Dunlap, Kevin Dellenger; Allsups, Roberta & Eric Haecker, Linda Hamilton, Mark Tatum, Debra Spears; Chamber of Commerce, Karen Sonnenfelt; Chamber of Commerce, Susan & Paul Difani; The Elk Shed, Debbie Tate, Tim Baggerly, and Bri Jonnes; Parks & Recreation Committee.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance to the United States and New Mexico flags was led by Mayor Pro-Tem Maynard.

**APPROVAL OF AGENDA:**

Trustee Mitchell made a motion to approve the agenda of the November 14, 2023, Regular Council Meeting as presented. Trustee McCoy seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for. **Motion carried unanimously.**

**APPROVAL OF MINUTES:**

*Work Session of GB on October 6, 2023*

*Regular Meeting of GB on October 10, 2023*

*Work Session of GB on October 27, 2023*

Trustee Sterling motioned to approve all minutes as presented. Trustee Mitchell seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for. **Motion carried unanimously.**

**ANNOUNCEMENTS/OPEN DISCUSSION:**

Street Vendor/Food Truck Ordinance Work Session scheduled for November 21, 2023, at 3:00 p.m.

**MAYORS REPORT:**

None.

**REPORTS:**

Trustee Mitchell made a motion to approve the reports as presented. Trustee Sterling seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for. **Motion carried unanimously.**

**NEW BUSINESS:**

*Recommendation to remove from Probationary Period with Increase – Melissa Yates, MVD Clerk*

Trustee Sterling made a motion to remove Melissa Yates from conditional employment with a pay increase of \$1.00/hour. Trustee McCoy seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for.

**Motion carried unanimously.**

*Recommendation to remove from Probationary Period with Increase – Crystal Menezes, Utility Billing Clerk*

Trustee Sterling made a motion to remove Melissa Yates from conditional employment with a pay increase of \$1.00/hour. Trustee Mitchell seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for.

**Motion carried unanimously.**

*License Renewal – Chamber of Commerce*

Trustee Mitchell made a motion to approve the license renewal for the Cloudcroft Chamber of Commerce. Trustee Sterling seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for.

**Motion carried unanimously.**

*Approval of Findings, Facts, & Conclusions and Judgement for Variance Request - #RVR2023-05, BW Gas & Convenience Holdings, LLC for Allsup's located at 10 Curlew Place*

Trustee Mitchell made a motion to approve the Findings, Facts, & Conclusions and Judgement for Variance Request #RVR2023-05. Trustee Sterling seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for.

**Motion carried unanimously.**

*Nuisance Property Update on Balsam Circle – Planning & Zoning Chair Tabitha Foster*

Mrs. Foster informed Council that the property owners of the nuisance property have made contact and are actively searching for someone to remove the dilapidated house trailer. At this time they have not found a contractor to assist them in the property clean up. Council requested that Planning & Zoning clerk obtain response from property owner in writing. **No action was taken.**

*Organization of Lodger's Tax Committee*

The Mayor is requesting additional letters of interest for the Lodger's Tax Committee. The position needing to be filled at this time is for a retailer. **No action was taken.**

*Precast Restrooms – Recreation Grant*

Trustee Sterling made a motion to purchase precast restrooms through the Recreation Grant. Trustee McCoy seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for.

**Motion carried unanimously.**

*Resolution 2023.20 Village of Cloudcroft Purchasing Policy*

Trustee Mitchell made a motion to adopt Resolution No. 2023.20. Trustee McCoy seconded. With no further discussion a roll call vote was taken:

Trustee McCoy – Aye

Trustee Mitchell – Aye

Trustee Sterling – Aye

**For a unanimous roll call vote.**

*Resolution No. 2023.21; ICIP*

Trustee Mitchell made a motion to adopt Resolution No. 2023.21. Trustee Sterling seconded. With no further discussion a roll call vote was taken:

Trustee McCoy – Aye

Trustee Mitchell – Aye

Trustee Sterling – Aye

**For a unanimous roll call vote.**

*Resolution No. 2023.22; 23-H4165-STBR Grant Agreement Reauthorization*

Trustee Mitchell made a motion to adopt Resolution No. 2023.22. Trustee McCoy seconded. With no further discussion a roll call vote was taken:

Trustee McCoy – Aye

Trustee Mitchell – Aye

Trustee Sterling – Aye

**For a unanimous roll call vote.**

*Potential Takeover of Otero County Electric Co-Op Account 2520200 – Electric Car Charger & Warming Hut*

Trustee Mitchell made a motion to deny the takeover of Otero County Electric Co-Op Account 2520200. Trustee Sterling seconded. Vote as follows: Trustee McCoy, nay; Trustee Sterling, for; Trustee Mitchell, for. **Motion carries 2:1.**

**EXECUTIVE SESSION:** *Limited Personnel Matters NMSA 10-15-1.H(2) – Village Clerk*

Trustee Mitchell motioned to adjourn to Executive Session to discuss Limited Personnel Matters regarding the Village Clerk Position. Trustee Sterling seconded. With no further discussion a roll call vote was taken:

Trustee McCoy – Aye

Trustee Mitchell – Aye

Trustee Sterling – Aye

**For a unanimous roll call vote, Council recessed into closed session at 6:56 p.m.**

**RECONVENE INTO OPEN SESSION:**

Trustee Sterling made a motion to reconvene into Open Session. Trustee Mitchell seconded. With no further discussion a roll call vote was taken:

Trustee McCoy – Aye

Trustee Mitchell – Aye

Trustee Sterling – Aye

**For a unanimous roll call vote, Council reconvened into Open Session at 7:07 p.m.**

**STATEMENT OF REVENUES & EXPENDITURES:**

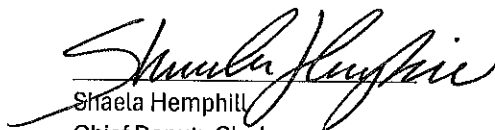
October 2023 to Date Expenditures


Trustee Mitchell made a motion to acknowledge the revenues and expenditures for October 2023. Trustee McCoy seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for. **Motion carried unanimously.**

**ADJOURN:**

Trustee Mitchell made a motion to adjourn the Regular Council Meeting of November 14, 2023. Trustee Sterling seconded. Vote as follows: Trustee McCoy, for; Trustee Sterling, for; Trustee Mitchell, for. **Motion carried unanimously.** Meeting adjourned at 7:08 p.m.

ATTEST

  
Shaela Hemphill  
Chief Deputy Clerk

  
James R. Maynard  
Mayor Pro-Tem

