

VILLAGE OF CLOUDCROFT

APPLICATION FOR BUSINESS REGISTRATION/LICENSE

<b>PLEASE CIRCLE TYPE OF APPLICATION</b>				
NEW BUSINESS	NEW OWNER	LOCATION CHANGE	RENEWAL	UPDATE OR CHANGE

**Application filing fee is \$35.00.** After March 15<sup>th</sup>, a penalty of ten percent (10%) of the amount owed to the Village under code (1976 Code § 9-3-9; amd. 2000 Code) this Chapter shall be assessed upon any person who shall fail to pay the license fee in accordance with the terms of this Chapter and prior to the date on which the tax or fee is due as specified herein. Thereafter, the Village Clerk/Treasurer shall assess an additional penalty of one percent (1%) per month, for each portion thereof after the first month that the license fee is unpaid. The Village Clerk/Treasurer shall not issue any occupation license or license of any kind until the license fee, plus all assessments and penalties due herein, are paid.

**Late fee does not apply to new applicants after the deadline.**

**VALID FOR ONE CALENDAR YEAR (January 1<sup>st</sup> – December 31<sup>st</sup>)**

Business Name \_\_\_\_\_

Business Physical Location \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Business \_\_\_\_\_

NM CRS # \_\_\_\_\_

NM State License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

E-mail address: The Village of Cloudcroft has established an e-mail notification program for all registered businesses in order to provide immediate notification on any ordinance changes or laws which could impact your business. Please provide an e-mail address if you would like to be included in the Village of Cloudcroft notifications.

E-mail address \_\_\_\_\_

AFTER-HOURS EMERGENCY CONTACT INFO \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

**\*\*\*A copy of the following documents must be attached to the application:**

**Copy of State Issued Contractor/Handyman License (IF APPLICABLE)**

**State CRS Registration (REQUIRED FOR ALL BUSINESSES)**

***\*Businesses must have Sign Application with approval by P & Z Committee prior to installation of any signage. (NEW BUSINESSES or ADDITIONAL SIGNAGE)***

OFFICE USE ONLY: Local Business – Registration		Out of Area – Business License	
Registration/License Number _____	Date Issued _____		
Revised 01/03/2018	Paid CK# _____	Cash _____	Receipt# _____